

Tuesday, February 23, 2021

Minutes of the meeting of the Sewage Commission held on February 23, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 1:00 pm.

## MINUTES

### Present:

<b>Chair:</b>	D. Hillian	City of Courtenay
<b>Vice-Chair:</b>	M. Swift	Town of Comox
<b>Members:</b>	K. Grant	Town of Comox
	W. Cole-Hamilton	City of Courtenay
	W. Morin	City of Courtenay
	N. Minions	Town of Comox
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	M. Rutten	General Manager of Engineering Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

### Absent:

<b>Members:</b>	K. Stevens	CFB Comox
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### ATTENDANCE:

With the exception of Chair Hillian and Director Grant, all commission members attended by electronic means.

Director Hamir participated in discussion by electronic means as per the policy "Electoral Area B Director Participation at Sewage Commission" approved by the Sewage Commission on November 5, 2019.

Also in attendance at the meeting was K. Douville, CVRD.

### RECOGNITION OF TRADITIONAL TERRITORIES:

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### MANAGEMENT REPORT:

K. Grant/N. Minions: THAT the Sewage Commission management report dated February 2021 be received.  
Carried

### REPORTS:

#### COMOX VALLEY SEWAGE MANAGEMENT ADVISORY COMMITTEE MINUTES

K. Grant/W. Cole-Hamilton: THAT the minutes of the Comox Valley Sewage Management Advisory committee meeting held January 28, 2021 be received.

Carried

K. Grant/W. Cole-Hamilton: THAT the minutes of the Comox Valley Sewage Management Advisory committee meeting held February 11, 2021 be received.

Carried

## **SEWER SYSTEM CONVEYANCE PROJECT – IMPLEMENTATION DECISIONS**

K. Grant/W. Cole-Hamilton: THAT the report dated February 19, 2021 to confirm the preferred Liquid Waste Management Plan (LWMP) conveyance option and public assent process to be used to authorize long term debt for the Sewage System Conveyance Project be received.

Carried

K. La Rose, Senior Manager of Water/Wastewater Services, C. Wile, Manager of External Relations, C. Gore, Manager Capital Projects, M. Foort, Chief Financial Officer, and J. Warren, Deputy Chief Administrative Officer, presented information regarding the preferred Liquid Waste Management Plan (LWMP) conveyance option and public assent process to be used to authorize long term debt for the Sewage System Conveyance Project.

K. Grant/W. Cole-Hamilton: THAT the preferred conveyance option for the Comox Valley Sewer System, as developed through the Liquid Waste Management Plan (LWMP), be determined as the tunnel forcemain (Option 2), which includes a combination of trenching and tunneling from the Courtenay and Jane Place Pump Stations to the treatment plant and related equipment;

AND FURTHER THAT the conveyance component of the LWMP be advanced separate from the LWMP to more quickly mitigate the environmental risk of the current conveyance line that is located along Willemar Bluffs;

AND FURTHER THAT the public approval required for funding the conveyance project be obtained through an Alternative Approval Process;

AND FURTHER THAT further discussions take place with the Town of Comox regarding the final route, infrastructure replacement standards and community impacts;

AND FINALLY THAT staff report back with a proposed Sewage System Conveyance Project implementation strategy, including project delivery method, project schedule and Alternative Approval Process logistics to the March 9, 2021 Sewage Commission meeting.

Carried

K. Grant/W. Cole-Hamilton: THAT the Sewage System Conveyance Project funding strategy include \$21 million of reserve funds and \$52 million of debt financing over a 30 year repayment term;

AND FURTHER THAT this funding model is endorsed and incorporated into the Comox Valley Sewerage Service, functions 335-338 financial plan, to be brought forward for review and approval to the March 9, 2021 Sewage Commission meeting.

Carried

K. Grant/N. Minions: THAT the Comox Valley Sewage Commission pursue all opportunities available to

receive funding from any and all infrastructure grants, including authority for commission members and staff to meet with ministers and Treasury Board members to deliver the conveyance project.

Carried

**TERMINATION:**

K. Grant/N. Minions: THAT the meeting terminate.

Carried

Time: 2:49 pm.

Confirmed by:

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Doug Hillian  
Chair

Certified Correct:

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Jake Martens  
Manager of Legislative Services

Recorded By:

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Antoinette Baldwin  
Recording Secretary

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of March, 2021.